

IQAC Meeting: 01

All the IQAC members are requested to attend the first meeting of IQAC scheduled on 12th July, 2018 in the Principal office at 1:10 p.m. The agenda for this meeting is as follows:

Agenda:

1. Interaction of staff members to IQAC cell for academic session 2018-19.
2. Brief discussion on action taken report of academic year 2017-18.
3. Proposed follow up actions to be taken in 2018-19.
4. Discussion on successful execution of classes and completion of syllabus.
5. Discussion on previous results and new strategies to promote quality education.
6. Any other suggestion / idea by IQAC members.

Dated: 12th July, 2018

Venue: Principal Office

Time: 1:10 PM

Kindly make it convenient to attend the meeting on the date and time specified above.


IQAC Coordinator


Principal
PT. MOHAN LAL S.D. COLLEGE FOR WOMEN
GURDASPUR

Minutes of the Meeting: 01

The first meeting of IQAC was held on 12th July, 2018 in Principal Office at 01:10 p.m. under the Chairmanship of the Principal Dr. (Mrs.) Neeru Sharma. Following members were present for the meeting.

1. Principal Dr. (Mrs.) Neeru Sharma	Chairperson
2. Mr. Harmohinder Singh Bedi	External Expert
3. Mr. Rajesh Kumar	External Expert
4. Mrs. Daljinder Kaur	Coordinator, IQAC
5. Mrs. Jyoti Saini	Member
6. Dr. (Mrs.) Khushboo Aggarwal	Member
7. Ms. Komal Mahajan	Member
8. Sh. Om Prakash Sharma	Community Representative
9. Mr. Gurwinder Singh	Industry Representative
10. Ms. Kajal Mahajan	Alumni Representative
11. Ms. Sukhpreet Kaur	Alumni Representative
12. Ms. Megna	Student Representative

Minutes of Meeting:

Minutes of the IQAC first meeting are as follows:

1. The meeting was started by introducing all the newly appointed members of IQAC Cell by the Coordinator Mrs. Daljinder Kaur. The cell was formed as per the UGC Guidelines and staff members' recommendations.

a) Dr. (Mrs.) Neeru Sharma being the Principal is unanimously appointed as the Chairperson.

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- (g) Installation of College Central Association in order to give platform to students to develop leadership skills.
- (h) organise Guest Lectures, seminars and workshops.
- (i) celebrate all the important days of National and International importance.
- (j) to continue with Parent-Teacher Meetings periodically
- (k) continue with the remedial classes more effectively in this Academic Year 2018-19 also.
- (l) Maintain the records of Attendance and Daily Teaching Reports as a regular activity.

7. It was suggested to set up committees for each of the criterion for accreditation to deal with data collection, collation and validation.

8. The IQAC requested suggestions from each department so as to ensure use of quality teaching aids and strategies for further improvement in sports, academics and cultural activities.

9. The IQAC planned to purchase new books for library and initiate INFLIBNET services for teachers.

10. IQAC Cell planned to organise such activities that are aimed to carry forward the cultural legacy and to promote heritage.

11. To continue with inter-class cultural and sports activities to enhance students skills and qualities.

The meeting ended with a brief note by the Chairperson Dr. (Mrs.) Neeru Sharma who motivated the staff members to work with zeal and zest to improve and strengthen the academic and administrative performance of the college. Mrs. Daljinder Kaur proposed a Vote of Thanks.


IQAC Coordinator


Principal
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IOAC Meeting: 02

All the IQAC members are requested to attend the second meeting of IQAC scheduled on 13th October, 2018 in the Principal office at 12:30 p.m. The agenda for this meeting is as follows:

Agenda:

1. Confirmation of minutes of previous meeting.
2. Action taken report on the issues discussed in the first meeting.
3. More emphasis on Semester University Examination.
4. To organise meeting of IQAC with non teaching faculties and various stakeholders.
5. Discussion to promote employability skills of students.
6. Any other suggestion / idea by IQAC members.

Dated: 13th October, 2018

Venue: Principal Office

Time: 12:30 PM

Kindly make it convenient to attend the meeting on the date and time specified above.


IQAC Coordinator


Principal
PRINCIPAL
PT. MOHAN LAL S.D. COLLEGE FOR WOMEN
GURDASPUR

Minutes of the Meeting: 02

The second meeting of IQAC was held on 13th October, 2018 in Principal Office on 12:30 p.m. under the Chairmanship of the Principal Dr. (Mrs.) Neeru Sharma. Following members were present for the meeting.

1. Principal Dr. (Mrs.) Neeru Sharma	Chairperson
2. Mr. Harmohinder Singh Bedi	External Expert
3. Mr. Rajesh Kumar	External Expert
4. Mrs. Daljinder Kaur	Coordinator, IQAC
5. Mrs. Jyoti Saini	Member
6. Dr. (Mrs.) Khushboo Aggarwal	Member
7. Ms. Komal Mahajan	Member
8. Sh. Om Prakash Sharma	Community Representative
9. Mr. Gurwinder Singh	Industry Representative
10. Ms. Kajal Mahajan	Alumni Representative
11. Ms. Sukhpreet Kaur	Alumni Representative
12. Ms. Megna	Student Representative

Minutes of Meeting:

Minutes of the IQAC second meeting are as follows:

1. Mrs. Daljinder Kaur, IQAC Coordinator welcomed the IQAC members.
2. The Minutes of the previous meeting was confirmed.
3. Action taken report of the previous meeting is discussed.


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4. The Committee resolved to classify students as Advanced and Slow learners in order to give special attention to them for the upcoming University Exams.
5. It was decided to give special focus on promoting Peer teaching.
6. It was decided to conduct periodic surveys on social issues by any of the departments of the college. It was also proposed to celebrate Diwali with needy people of the society.
7. IQAC proposed that the departments should organise more contests like Quiz, Group Discussion etc.
8. The Committee focused to plan new strategies for development of faculty and motivation to staff for Research projects.
9. The IQAC Cell planned to organise Educational trips and Industrial Visits to make students aware about the global demands of industry.
10. The Committee agreed to organise Career Counselling Seminars, Employment Tests, Mock Tests and Mock Interviews to prepare students for jobs and self employment.
10. It was proposed by the Coordinator and approved collectively by all the members that IQAC may conduct frequent meetings with various stakeholders, Non Teaching Staff, eminent educationist personalities from various organisations and students etc.

In the end, Dr. (Mrs.) Neeru Sharma highly encouraged IQAC members to accomplish the tasks that were decided in the meeting in order to strengthen the college performance in the region. The meeting ended with Vote of Thanks by Mrs. Daljinder Kaur.


Coordinator, IQAC


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IQAC Meeting: 03

All the IQAC members are requested to attend the third meeting of IQAC scheduled on 18th January, 2019 in the Principal office at 1:10 p.m. The agenda for this meeting is as follows:

Agenda:


1. Confirmation of minutes of previous meeting.
2. Action taken report on the issues discussed in the second meeting.
3. Organising meetings with various clubs and societies.
4. Discussion on organising various outreach programmes.
5. Any other matter with permission of Chairperson.

Dated: 18th January, 2019

Venue: Principal Office

Time: 1:10 PM

Kindly make it convenient to attend the meeting on the date and time specified above.


IQAC Coordinator.


Principal
PRINCIPAL
PT. MOHAN LAL S.D. COLLEGE FOR WOMEN
GURDASPUR

Minutes of the Meeting: 03

The third meeting of IQAC was held on 18th January, 2019 in Principal Office at 1:10 p.m. under the Chairmanship of the Principal Dr. (Mrs.) Neeru Sharma. Following members were present for the meeting.

1. Principal Dr. (Mrs.) Neeru Sharma	Chairperson
2. Mr. Harmohinder Singh Bedi	External Expert
3. Mr. Rajesh Kumar	External Expert
4. Mrs. Daljinder Kaur	Coordinator, IQAC
5. Mrs. Jyoti Saini	Member
6. Dr. (Mrs.) Khushboo Aggarwal	Member
7. Ms. Komal Mahajan	Member
8. Sh. Om Prakash Sharma	Community Representative
9. Mr. Gurwinder Singh	Industry Representative
10. Ms. Kajal Mahajan	Alumni Representative
11. Ms. Sukhpreet Kaur	Alumni Representative
12. Ms. Megna	Student Representative

Minutes of Meeting:

Minutes of the IQAC third meeting are as follows:

1. The minutes of the previous meeting was confirmed.
2. Action Taken Report of previous meeting was discussed.


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3. It was emphasized that Departments shall organize Regional Seminars, inter-class competitions, curricular, co-curricular and extracurricular activities.

4. It was proposed that all the clubs and committees will conduct at least 1 activity throughout the year.

5. The various initiatives of the college in promoting research were taken up. It was proposed that a journal will be published and a dedicated committee was formed for this purpose.

6. It was decided to –

- (a) organize a rally on Voters Awareness.
- (b) organize seminars, guest lectures and workshops
- (c) organize Inter College competitions
- (d) organize Book Exhibition in the college
- (e) organize Student Seminar
- (f) organise 7 days NSS Camp

7. IQAC emphasized on the concept of "Earn while you learn" and arrange events accordingly.

8. The Committee agreed to invite eminent personalities and research scholars from various institutions from time to time to ensure Quality Education.

The meeting ended with a Vote of Thanks to the Chair.


Coordinator, IQAC


Principal
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GURDASPUR

IQAC Meeting: 04

All the IQAC members are requested to attend the fourth meeting of IQAC scheduled on 13th March, 2019 in the Principal office at 1:10 p.m. The agenda for this meeting is as follows:

Agenda:

1. Confirmation of minutes of previous meeting.
2. Action taken report on the issues discussed in the third meeting.
3. Discussion on organising Faculty Development Programmes.
4. Review and analysis of the University results.
5. Discuss future plans for Academic year 2019-20.
6. Any other matter with permission of Chairperson.

Dated: 13th March, 2019

Venue: Principal Office

Time: 1:10 PM

Kindly make it convenient to attend the meeting on the date and time specified above.


IQAC Coordinator.


Principal
PRINCIPAL
PT. MOHAN LAL S.B. COLLEGE FOR WOMEN
GURDASPUR

Minutes of the Meeting: 04

The fourth meeting of IQAC was held on 13th March, 2019 in Principal Office at 1:10 p.m. under the Chairmanship of the Principal Dr. (Mrs.) Neeru Sharma. Following members were present for the meeting.

1. Principal Dr. (Mrs.) Neeru Sharma	Chairperson
2. Mr. Harmohinder Singh Bedi	External Expert
3. Mr. Rajesh Kumar	External Expert
4. Mrs. Daljinder Kaur	Coordinator, IQAC
5. Mrs. Jyoti Saini	Member
6. Dr. (Mrs.) Khushboo Aggarwal	Member
7. Ms. Komal Mahajan	Member
8. Sh. Om Prakash Sharma	Community Representative
9. Mr. Gurwinder Singh	Industry Representative
10. Ms. Kajal Mahajan	Alumni Representative
11. Ms. Sukhpreet Kaur	Alumni Representative
12. Ms. Megna	Student Representative

Minutes of Meeting:

Minutes of the IQAC third meeting are as follows:

1. The minutes of the previous meeting was confirmed.
2. Action Taken Report of previous meeting was discussed.
3. The Committee agreed to organise Faculty Development Programme for our faculty members to analyse and to enhance their personalities, responsibilities and their teaching skills by imbibing words of wisdom by National/ International Dignitaries.


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4. It was suggested to analyse the academic results of the courses for the identification of strengths and weaknesses, highlighting the areas of improvement.
5. IQAC to collect and analyse students' feedback on teaching and submit the same to the Principal.
6. It was decided to start the Admission campaign and strategies were devised for the same.
7. IQAC proposed the submission of all the yearly activities of the various clubs and committees.
8. Future plans were discussed for the new Academic Session 2019-20:
 - (a) To purchase new equipments for various laboratories.
 - (b) To maintain and do the necessary repairs to the present infrastructure of the college.
 - (c) To execute more Faculty Development Programmes for the betterment of Faculty members.
 - (d) To purchase new books and subscribe for journals and magazines for the purpose of Library upgradation to cater to the changes in the syllabi.
 - (e) To prepare study material and question banks and forward the same in respective whatsapp groups.
 - (f) To prepare college documentary and for scrolling on TV channel for promoting admissions.
 - (g) To continue to provide financial assistance to needy students.
 - (h) To arrange "Vidhyarthi Darbar" for the students.
 - (i) To constitute more clubs and committees for effective delegation of the authority.
 - (j) To release IQAC and Central Association newsletter.

The meeting ended with a Vote of Thanks to the Chair.


Coordinator, IQAC


Principal
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PT. MOHAN LAL S.D. COLLEGE FOR WOMEN
MONTA LAL S.D. COLLEGE FOR WOMEN
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