



## Yearly Status Report - 2015-2016

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>	PT. MOHAN LAL S.D. COLLEGE FOR WOMEN, GURDASPUR
Name of the head of the Institution	Dr. (Mrs.) Neelam Sethi
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	01874502027
Mobile no.	9463284185
Registered Email	ptmlsd@gmail.com
Alternate Email	iqac.sd@gmail.com
Address	Kahnuwan Road, Gurdaspur
City/Town	Gurdaspur
State/UT	Punjab
Pincode	143521

<b>2. Institutional Status</b>					
Affiliated / Constituent		Affiliated			
Type of Institution		Women			
Location		Semi-urban			
Financial Status		private			
Name of the IQAC co-ordinator/Director		Mrs. Daljinder Kaur			
Phone no/Alternate Phone no.		01874502681			
Mobile no.		8054403235			
Registered Email		ptmlsd@gmail.com			
Alternate Email		iqac.sd@gmail.com			
<b>3. Website Address</b>					
Web-link of the AQAR: (Previous Academic Year)		<a href="http://ptmlsdc.ac.in/campus/iqac-reports/">http://ptmlsdc.ac.in/campus/iqac-reports/</a>			
<b>4. Whether Academic Calendar prepared during the year</b>		Yes			
if yes,whether it is uploaded in the institutional website: Weblink :		<a href="http://ptmlsdc.ac.in/campus/academic-calendar/">http://ptmlsdc.ac.in/campus/academic-calendar/</a>			
<b>5. Accrediation Details</b>					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	2.62	2009	29-Sep-2009	30-Sep-2014
2	A	3.03	2016	17-Mar-2016	18-Mar-2021
<b>6. Date of Establishment of IQAC</b>			14-Jul-2008		
<b>7. Internal Quality Assurance System</b>					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC	Date & Duration		Number of participants/ beneficiaries		

Regular Meeting	15-Jul-2015 3	14
Academic and Administrative Audit	18-Mar-2015 6	5
Feedback	28-Apr-2015 5	243
Increased Industry Interaction	24-Jun-2015 8	152
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**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	2015 0	0
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**9. Whether composition of IQAC as per latest NAAC guidelines:**

No

Upload latest notification of formation of IQAC

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**10. Number of IQAC meetings held during the year :**

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

Activities aimed to carry toward the cultural legacy and promotion of heritage were prepared.

Empowerment of women through various means; holding seminars, awareness programmes, skill building through workshops, exhibitions etc.

Welfare scheme for students including aid, incentives, scholarships and concessions.

New strategies for development of faculty and motivation to staff for Research projects and execute various faculty development programs for the betterment of faculty members.

Purchase of new books and journals for Library.

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
To organise FDPs for faculty	Organised
To increase participation of faculty in professional Development Programmes	Participated
Book Exhibition for Staff and Students	Organised
To organise seven day Yoga Camp for students to improve their physical and mental health	Organised
To organise various Departmental Seminars and Workshops for students	Organised
To organise various Educational and Industrial trips and tours	Organised
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**14. Whether AQAR was placed before statutory body ?**

Yes

Name of Statutory Body	Meeting Date
Academic Council of College	12-Dec-2015

**15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?**

Yes

Date of Visit

22-Feb-2016

**16. Whether institutional data submitted to AISHE:**

Yes

Year of Submission

2016

Date of Submission

19-Feb-2016

**17. Does the Institution have Management Information System ?**

Yes

<p>If yes, give a brief description and a list of modules currently operational (maximum 500 words)</p>	<p>The College has partial MIS in operation. The library is partially automated. The administrative activities are fully computerized, right from the admission to the issue of roll number. Large number of scholarship schemes are identified by the scholarship committee and enable the deserving and meritorious students to avail the benefits through systematized procedures. The Institutions official website provides necessary information to all the stakeholders. The budget is approved by management committee and forwarded online to the college. The payrolls and benefits under Employee Provident Fund and Pension Scheme are also provided online.</p>
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**Part B**

**CRITERION I – CURRICULAR ASPECTS**

**1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

These aspects are handled through college calendar (academic), college's official website, prospectus, repeated reminder during morning assembly & through displays at notice boards inside the college campus. The Orientation program for the first year students is also a suitable occasion to raise awareness & interest regarding the curriculum & its implementation. Our college implements annual plan, departmental plan, teaching plan and lesson/course plan. The college abides by the University rules regarding the curriculum delivery. Unit tests are organised by all the departments. Internal assessment is done transparently with examined script shown to students. Tutorials are held for mentoring & to encourage participative learning. Inter-personal skills are enhanced through value education.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Nil	Nil	12/07/2016	0	Nil	Nil

**1.2 – Academic Flexibility**

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
MCom	Finance	30/06/2015
<a href="#">View File</a>		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting	Programme Specialization	Date of implementation of
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CBCS	CBCS/Elective Course System
<b>No Data Entered/Not Applicable !!!</b>	

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

### 1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NA	12/07/2016	0
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BCA	computer application	27
MSc	computer science	20
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### 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

Feedback Obtained
<p>The college achieves the challenges by incorporating meetings and get together through various permanent and temporary bodies of the institution at certain frequencies. The feedbacks and the gathered information are then passed along through certain pipeline, ultimately reaching the highest concerned division. The College arranges regular meetings amongst its various faculty members. These meetings concern themselves with preventive measures against negative feedback. Upcoming exam schedules, attendance issues, planning of various activities, guidelines for various departmental teachers and students, among other issues, are often important topics discussed.</p>

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Arts	500	350	350
BSc	Science	500	469	469

BCA	Computers	60	99	99
BCom	Professional	60	58	58
BCom	Commerce	60	56	56
MA	Punjabi	60	94	94
MSc	Computer Science	30	48	48
MCom	Commerce	30	12	12
PGDCA	Computers	30	19	19
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## 2.2 – Catering to Student Diversity

### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2015	1032	173	48	0	11

## 2.3 – Teaching - Learning Process

### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
59	41	110	4	4	3

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### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Student Mentoring System is adopted for counseling and guidance activities. The Mentors meet the students associated with them once in a month. Students are categorized on the basis of the streams of studies and also according to their core subjects. They are divided into groups of 3035 students depending on the number of students and a teacher mentor is assigned who would perform mentoring duties once in month. Many of our students from rural areas lack proper academic background and financial backup. Mentoring of students thus, is an essential feature to render equitable service to all our students having varied background. Student mentorship aims to enhance students' academic performance and their attendance, to minimize student dropout rates, to enhance their Communication Skills, to build Confidence and Positive Attitude, to promote General Awareness among students and inculcate ethical values among students for their holistic development.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1205	59	1 : 30

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D

59	54	0	5	0
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2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2015	Dr. Neelam Sethi	Principal	International Fellowship Peace Prize, International Biographical Center ,Cambridge,England
2016	Dr Rama	Assistant Professor	Award of Honour ,Chinmaya Mission
2016	Mrs Poonam Seth	Assistant Professor	Appreciation Certificate, Computer Trends, Gurdaspur
2016	Ms Rajwant Saini	Assistant Professor	Appreciation Certificate, Computer Trends, Gurdaspur
2016	Ms. Sandeep Kaur Goraya	Assistant Professor	Appreciation Certificate, MHRD, Govt of India
2016	Ms Kirandeep	Assistant Professor	Appreciation Award in All India Exhibition RANGREZAA, Museum Art Gallery, PU Patiala

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## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	NA	SEMESTER	03/06/2016	01/07/2016
BSc	NA	SEMESTER	03/06/2016	01/07/2016
BCA	NA	SEMESTER	17/05/2016	25/06/2016
BCom	PROF	SEMESTER	16/05/2016	30/06/2016
PGDCA	NA	SEMESTER	23/05/2016	18/07/2016
MSc	NA	SEMESTER	28/05/2016	11/07/2016
MA	NA	SEMESTER	25/05/2016	30/07/2016



MCom	NA	SEMESTER	16/05/2016	01/08/2016
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Under the continuous internal evaluation system, monthly class tests and MST exams are conducted during each semester. The answer books are shown to the students after evaluation. The parents teacher meet is a regular feature and is conducted once in a semester. Apart from this, in case there is poor performance of any student in tests then parents are informed either telephonically or by mail.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar is prepared in the beginning of every session and duly adhered to for the conduction of house examination (MST), seminars, workshops, cocurricular activities, IQAC meetings, celebration of national and international days, PT meet, convocation, farewell, departmental activities etc. In case of any unforeseen circumstances, either the scheduled events are postponed or dropped altogether.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://ptmlsdac.ac.in/campus/results/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
NA	BCom	Commerce (Regular)	7	5	71
NA	MA	Punjabi	48	48	100
NA	MSc	Computer	26	26	100
NA	BA	Arts	108	84	77.78
NA	BSc	Science	139	131	94
NA	BCA	Computer	24	16	66
NA	PGDCA	Computer	18	18	100
NA	BCom	Commerce (Professional)	31	27	87

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## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://ptmlsdac.ac.in/campus/feedback-analysis/>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

### 3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Total	0	None	0	0
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### 3.2 – Innovation Ecosystem

#### 3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nil	Nil	12/07/2015

#### 3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	12/07/2015	Nil
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#### 3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	12/07/2016
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### 3.3 – Research Publications and Awards

#### 3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

#### 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Nil	0

#### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	English	3	0
National	Sociology	1	0
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#### 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Commerce	1
Punjabi	15
English	2
Sociology	2
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nil	Nil	2015	0	Nil	0
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	2015	0	0	Nil
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	7	0	0
Presented papers	0	3	0	0
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**3.4 – Extension Activities**

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Independence Day	District Administration	4	10
ICSSR Sponsored National Seminar	Sociology Department	2	40
Indian Council of Philosophical Research Delhi	Philosophy Department	1	40
Musical performance in world cultural programme, Delhi	Programme Name SYMPHONY	0	1
Declamation Contest	SSM College Dinanagar	1	1
Yoga Camp	College Campus By Cosmetology department	10	40
Chinmaya Jyoti Yatra	Chinmaya Mission, Gurdaspur	4	40
Literacy Day and Teachers day	Bharat Vikas Parishad	3	50

Teej Function	District Administration	2	6
Environment Association	College	4	10
Women Cell organised Seminar cum workshop	College	4	35
Teachers Day	Bharat Vikas Parishad, Gurdaspur	2	3
Awareness Seminar on Importance of Vote	District Administration	2	6
Literacy Meet	Sab Rang Sahit Sabha, Gurdaspur	6	30
Tree Plantation	Inner Wheel Club, Gurdaspur	2	5
Kavi Darbar	Sab Rang Sahit Sabha, Gurdaspur	6	30
Interview by TV Channel UK	NA	4	20
Broadcasted Programme	DD Rocks Jalandhar	6	30
Birth Anniversary of Neta Ji Subash Chandra Bose	Bharat Vikas Parishad, Gurdaspur	3	3
Republic Day	District Administration	4	10
Fine Arts	GGDSD College, Chandigarh	1	3
National Voter Day	District Administration	1	2
Traffic Rules Seminar	Traffic Police Organisation Gurdaspur	4	30
Women Cell	College	4	30
<a href="#">View File</a>			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Examination	Shriromani Gurudwara Prabandak Committee	Shiromani Gurudwara Prabandak Committee	10
Examination lecture	Moral Education Guru Gobind Singh Study Circle, Ludhiana	Moral Education Guru Gobind Singh Study Circle, Ludhiana	55
Giddha	Independence Day Or	Independence Day Or	28

Republic  
Day, Instructed By  
Deputy

Republic  
Day, Instructed By  
Deputy

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Women Cell organised Seminar cum workshop	College	Topic Right of children	4	35
Teachers Day	Bharat Vikas prishad, Gurdaspur	Speeches	2	3
Awareness Seminar on Importance of Vote	District Administration	Student Speeches	2	6
Literacy Meet	Sab Rang Sahit Sabha, Gurdaspur	Views by guests from Canada writer S. Surinder Singh Pamma	6	30
Tree Plantation	Inner Wheel Club, Gurdaspur	Free plantation	2	5
Kavi Darbar	Sab Rang Sahit Sabha, Gurdaspur	Kavi Darbar	6	30
Interview of TV Channel UK	NA	Current Issues Women Educatiob, Rural women education, Women Empowerment	4	20
Board Casted Programme	DD Rocks Jalandhar	Cultural Programme	6	30
Birth Anniversary of Neta Ji Subash Chandra Bosh	Bharat Vikas Parishad , Gurdaspur	Speeches	3	3
Republic Day	District Administration	Choreography Honoured by DC Part of prade Beti Bachao, Beti Padhao	4	10
Fine Arts	GGDSD College, Chandigarh	T Shirt Painting Panache Festival	1	3

National Voter Day	District Administration	Speeches	1	2
Traffic Rules	Traffic police Organisation Guradspur	Speech by DSP	4	30
Women Cell	College	Women Day SDM, Ms. Sayed Sarheesh Role of women in present Scenario	4	30
Teej Function	District Administration	Cultural Programme	2	6
Independence Day	District Administration	Patriotic Choreography	4	10
Environment Association	College	Vermicompositing Unit In Kitchen	4	10
<a href="#">View File</a>				

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	0	Nil	0
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Permanent	Training/Lectures/ Workshops	A TECH Education Society	03/08/2015	04/08/2016	10
Permanent	Interaction with industry experts	CBA, Infotech	04/10/2015	04/10/2016	7
<a href="#">View File</a>					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
A TECH Education Society	03/08/2015	Training/Lectures/ Workshops	10

CBA, Infotech	04/10/2015	Interaction with industry experts	7
<a href="#">View File</a>			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1040000	971180

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
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### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
LMS	Partially	2.0	2016

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	2131	345106	226	44961	2357	390067
Reference Books	997	329258	309	100535	1306	429793
Digital Database	6	255	11	435	17	690
CD & Video	3	40	2	210	5	250
Journals	3	9150	1	1800	4	10950
Weeding (hard & soft)	84	7633	6	1625	90	9258
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	12/07/2015

No file uploaded.

#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	100	5	2	1	1	1	1	10	0
Added	5	0	0	0	0	0	0	0	0
Total	105	5	2	1	1	1	1	10	0

##### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

##### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Blog	<a href="http://www.ravneetarora.blogspot.in">www.ravneetarora.blogspot.in</a>
Slide Share	<a href="http://www.slideshare.net/KomalMahajan5">www.slideshare.net/KomalMahajan5</a>

#### 4.4 – Maintenance of Campus Infrastructure

##### 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
362000	237897	270000	303541

##### 4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college has maintenance committee that ensures the maintenance of building, classrooms and laboratories. Adequate support staff is employed to meticulously maintain hygiene, cleanliness and infrastructure on the campus so as to provide a congenial learning environment. Classrooms, Staff room, seminar hall and Laboratories etc. are cleaned and maintained regularly by support staff assigned for each floor. Washrooms are well maintained. Dustbins are placed on every floor. The Green cover of the campus is well maintained by two full time gardeners. Every department maintains a stock register for the available equipment. Proper inspection is done and verification of stock takes place at the end of every year. Lab assistants under the supervision of HOD maintain the efficiency of the college accessories. Laboratories, library and computers are upgraded as per the guidelines of syllabus issued by Guru Nanak Dev University, Amritsar. A central purchase committee invites the application for laboratory equipment upgradation, repair and maintenance. Library invites the books and journals requisitions from all the faculties for various subjects in the curriculum. A central Library committee is formed to address the various issues and smooth functioning. Number of computers on the campus is as per the students ratio. Computers and Internet service is maintained by IT club of the college. Sports complex is open to all the students. Facilities are available for various sports and are maintained by Sports facility incharge. Various



competitions and events are organized in this complex. Various seminars are held in the Seminar Hall throughout the year. Departmental Notice Boards are updated after every six months. Various achievements of the faculty and students are displayed in the Student centre where students spend their free lecture. Annual budget is allocated for the purchase, repair and maintenance and housekeeping facility. Budget is approved after scrutiny and approved by local management committee.

<http://ptmlsdc.ac.in/campus/maintenance/>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Sister concession, fatherless, Parentless, Merit Scholarship, Sports, Army , Need based etc.	493	1211760
Financial Support from Other Sources			
a) National	Dr. B.R Ambedkar Post matric scholarship , Sikh Minority	79	1599300
b)International	nil	0	0

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#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
remedial coaching	02/09/2015	90	college authorities
bridge courses	04/07/2015	30	College authorities
yoga and meditation	21/06/2016	18	college authorities
personal counselling and mentoring	21/07/2015	60	college authorities
soft skill development	30/05/2016	42	college authorities
language lab	17/08/2015	12	college authorities

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#### 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed

2015	Career counselling and career guidance	76	125	15	52
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
7	7	7

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
3	82	5	SBI life, ICICI, Vardhman, Pukhraj	30	4
<a href="#">View File</a>					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2015	130	B.A, B.Com, BCA, B.Sc(MEDICAL, NON MEDICAL, COMPUTER SCI., ECONOMICS)	ARTS, SCIENCE, COMPUTERS, COMMERCE	HEI	M.SC, M.COM, PGDCA, M.A
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	3
Any Other	5
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
gymnastics	National	2
volleyball	intercollege	1
taekwondo	national	2
kick boxing	district	6
kick boxing	district	1

Gatka	intercollege	6
Gatka	intercollege	6
gymnastics	intercollege	1
gymnastics	district	1
wushu	state	4
gymnastics	intervarsity	1
boxing	intercollege	4
Tan shudo	state	5
Tan shudo	national	5
Teej celebration	college	6
national voters day	college	2
karwachauth	college	10
independance day	college	10
Teachers day	college	15
Republic Day	college	10
Birth Anniversary of Neta Ji	college	3
Kavi Darbar	college	30
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### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2015	cash	National	2	0	0	Simranjit Kaur, Kanika
2015	Gold ,Silver, Bronze Medals	National	4	0	0	Simranjit Kaur
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

College creates a platform for the active participation of the students in the various academics and administrative bodies including other activities. This empowers the students in gaining leadership qualities and executive skills. The college has a well functional Central Association which takes care for augmentation of various infrastructural, academic and administrative activities for student benefit and welfare. The Association organizes a successful oath taking ceremony for various posts like Head Girl, Vice Head Girl, Secretary, Joint Secretary, Treasurer , Co Treasurer, Public Relation Officer, Book Bank Incharge and other elected student representatives of different committees. Each committee member is responsible for the smooth conduct of the associations meetings and events. This association remains active throughout the year in the college premises. All the members of Central association are assigned duties

according to their posts. They perform discipline duties in their free lectures in college campus. • The Class Representatives bring forward the views and suggestions of the entire class with respect to the faculty, subjects, syllabus and other things related to the class. • Students members of the Association/Clubs/Committees also observe important days like National Festivals, Birth /Death Anniversaries of important leaders and Gurus, Internatioinal Women’s Day, International Yoga Day, Sports Day, Teacher’s Day, Farewell Day, World Literacy Day, World AIDS Day, Environment Day, Hindi Divas, Geeta Jayanti, Religious Events and Cultural Events like Diwali, Lohri, Navratra, Teej, Karwachauth etc. • The Central Association helps students share ideas, interest and concerns with lecturers and Principal .They often also help raise funds for various activities, including social events,community projects etc. • Various cocurricular programs like Talent Hunt, Workshops and Seminars are organized in collaboration with Central Association every year. • Regular trips and tours are organized to the places of historical importance and educational interest in which students participate with full enthusiasm. We have formed 14 students Clubs/committees such as: • Library committee and Book Bank • Discipline Committee • • Youth Welfare Club and Youth Festival • Environment Association • •Commerce Club • Science Club • Social Sciences Society • Sports Club • Young Speakers Club • Rotaract Club, NSS ,Scholar Club,Language Society, IT Club.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

158

5.4.3 – Alumni contribution during the year (in Rupees) :

3000

5.4.4 – Meetings/activities organized by Alumni Association :

1) Alumni who excelled in academics are invited to deliver guest lecture on different topics . 2) The youth festival winners are invited to train the prospective participants for youth festival 3) On 13 November 2015 , alumni meeting was held in college campus in which a rich cultural bonanza was given to them and appeal was made to help their deserving sisters for their further education.

### CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1.The decentralization is evident in every sphere as each department functions as a separate sub unit in deciding and implementing the student centric programs and activities. 2. The management is participative and regular meetings are convened amongst the management members, Principal, Faculty and the students in implementing efficient plans. 3..All the departments are requested to present their Annual Action Plan at the beginning of every academic year with a clear cut road map to deliver the same. 4. The matters at the department level are discussed by the HOD with the Faculty in consultation with the Principal. 5. Twice a year, a get together meeting between staff and governing council members is indeed a moment to cherish, where in all matters

of importance including the strategic ones are discussed 6. The meeting of the President with the staff at the beginning of every semester is indeed a reflection of the participative style of the management.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Teaching and Learning	<p>The colleges forte is innovative teaching and unique student connect methods in order to transform pupils into leaders, achievers and winners. 1. Interactive and collaborative learning among the students was promoted through audio visual aids, remedial coaching, LCD projector, computer based teaching learning methods and smart ICT enabled classrooms and well furnished laboratories and reading rooms. 2. Efforts are made by the faculty to evaluate the students through monthly test, assignments, group discussion, projects and extension lectures. 3. Workshops, tutorials and training programs for the faculty members and students. 4. Counselor training programs, mock interview, placement and employ ability tests are organised. 5. To improve the performance of the faculty, the feedback from the students are obtained from the students. 6. Peer teaching and remedial coaching and internal improvement examination for slow learner and week students.</p>
Examination and Evaluation	<p>House examinations are conducted twice to monitor the performance of the students. Answer sheets are shown to students and results of students along with lecture statement are shown to parents in parentteacher meetings which are held after every examination. In addition to these assignments and monthly tests are also given in all the courses. group discussion, vivavoce, seminars, mini projects etc. were also organized.</p>
Library, ICT and Physical Infrastructure / Instrumentation	<p>The college equipped with well stocked library. The library also has an advisory committee that decides the library budget department wise and recommends books to be purchased It helps the faculty members to purchase reference books for the library. It suggests the librarian to purchase good</p>

journals, magazines etc. The library notice board displays all activities for its users. The college makes all sincere efforts to provide information through various information networks. Easy access and free internet facility is available to all. Staff and students use this facility for increasing their knowledge on various subjects. New equipments like laptops, LCD, laser jet, 3DLED, LCD projector, printers were procured. The college has well equipped classrooms, seminar hall, edifice laboratories, a centrally located computerized administrative block, well stocked library and eco friendly botanical gardens add to the basic infrastructure

**Human Resource Management**

The college ensures that human resources are encouraged and their potential is properly utilized in the overall growth of the college. The following are some of quality improvement strategies adopted for human resource management. The following measures were adopted 1.the review of the academic results was made. 2. recognition and awards from management 3. various community service schemes with the help of Rotaract club 4. financial assistance like loan to the staff, in need of time

**Industry Interaction / Collaboration**

1. Industrial and Educational Visits to IT Sector is a regular practice in the college. 2. MOU is signed with various bodies. 3. Students of our college were given vocational training by cosmetology Department/ Home Science Department 4. The college in collaboration with ATECH provides software projects training to the students.

**Admission of Students**

Admission of students is made as per norms set by university. The college made all sincere efforts to promote admissions through advertisement, admission campaigns in near by schools and organizing admission melas etc. The students from low socioeconomic reasons are attracted by various scholarships schemes. Special incentives are provided to sports persons and meritorious students.

**Curriculum Development**

The various academic bodies of GNDU, Amritsar develop the curriculum and the college opts out of wide range

	of program option offered by them. the curriculum includes application oriented, skill based papers and interdisciplinary electives along with core courses.
Research and Development	In order to develop research, new strategies were made for the development of faculty and they were also motivated for taking up research projects. They were also stimulated to present papers in seminars and symposium. the institution regularly organizes conferences, seminars and workshops in which eminent researchers visit the campus and interact with teachers and students.

#### 6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	1. The college annual budget is sanctioned by GGSDS society. 2. Monthly activities report is sent to GGSDS society. 3. Every teaching staff member has INFLIB account with which they get latest updation regarding their curriculum.
Administration	Biometric attendance of all college staff members is maintained and is emailed to GGSDS society every month
Finance and Accounts	1. EPF EPS: Under EPF EPS scheme the college sends details of the whole required information to the consultant appointed by the college. The consultant generate challan and then the amount is transferred to the government account. 2. Salary: Salary is directly paid into the bank account of all the college members as teaching staff, non teaching staff and support staff.
Student Admission and Support	Students admitted are registered with GNDU, Amritsar online as per the recommended procedure by university where students are granted student ID and login on GNDU portal.
Examination	Results of internal examination are forwarded to GGSDS society. During examination, a sudden change in pattern of Question papers or distribution of marks is also intimated by university online. Practical marks are uploaded on GNDU Portal.

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee

of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2015	Ms. Samita, Ms.Isha, Ms. Mridula, Ms.Neeru	ISW Workshop	T.A	8460
2015	Ms. Daljinder, Ms.Jyoti, Ms.Richa, Ms.Rajwinder	ISW Workshop	T.A	8460
2015	Ms. Money, Ms. Sandeep, Ms. Surkhab	ISW Workshop	T.A	8460
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2015	ISW Workshop	Nil	14/11/2015	19/11/2015	4	0
2015	ISW workshop	Workshop on Tally	02/07/2015	07/07/2015	4	6
2015	Research M ethodology	Nil	25/09/2015	25/09/2015	60	0
2015	ISW Workshop	Nil	01/10/2015	06/10/2015	3	0
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Meeting of faculty of arts and social sciences at GNDU, Amritsar	1	20/11/2015	20/11/2015	1
Philosophy teachers meet at GNDU, Amritsar	1	29/12/2015	31/12/2015	3



Summer Programme at GNDU, Amritsar	9	02/06/2016	22/06/2016	21
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
19	25	6	6

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Contributory Provident Funds Scheme, Loan Facilities, Medical leave, Maternity leave for women staff, casual leave	Contributory Provident Fund Scheme, Loan Facilities, Medical leave, Maternity leave for women staff, casual leave	Student Welfare Fund, Book Bank Facility, Scholarships and Freeship, Health Facilities, Financial aids for minority communities and sportsperson

**6.4 – Financial Management and Resource Mobilization**

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Auditing is done once in every year. It is conducted by Chartered Accountant appointed by GGSDS college society, Chandigarh. Every year in the month of May, the Commerce department checks the physical stock taking.
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6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Development Grant, ICPR, ICSR	150500	Student welfare
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6.4.3 – Total corpus fund generated

10633036
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**6.5 – Internal Quality Assurance System**

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	GNDU, Amritsar	Yes	From local auditor, auditor sent by GGSDS College Society, Chandigarh
Administrative	Yes	GNDU, Amritsar	Yes	From local auditor, auditor sent by

## 6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. PT meet organised twice a session 2. Constructive suggestions are invited from parents through Feedback Forms. 3. Parents are guided about their wards performance in all spheres.

## 6.5.3 – Development programmes for support staff (at least three)

1. Health facilities 2. Free Accommodation 3. Non monetary incentives and free uniform are given. tarytary

## 6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Career oriented courses were started to promote progression of student. 2. We started teaching learning process by power point process to make it student centric anytime anywhere. 3. WiFi enabled campus.

## 6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	No
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

## 6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2015	Professional Development Programmes for faculty	25/09/2015	25/09/2015	25/09/2015	60
2015	Weekly Swachta Abhiyan Camp once in a month throughout the year	03/08/2015	03/08/2015	05/05/2016	30
2016	Seven days Yoga Camp for students to improve their physical and mental health	13/02/2016	13/02/2016	20/02/2016	50

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**CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES****7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Seminar on "Female Foeticide"	05/03/2016	05/08/2016	48	0
Seminar on "Role of Women in Present Scenario"	08/03/2016	08/03/2016	67	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
1. The slips have been pasted on the switch boards instructing to switch off the lights and fans when not in use. 2. Temperature of ACs is maintained at 24 degree in order to minimise the carbon emissions.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	1
Rest Rooms	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2016	1	1	05/03/2016	1	Swacchhta Abhiyan	Cleanliness	82
2016	1	1	05/12/2016	1	Seminar on "Female Foeticide"	Educational seminar for adolescents	48
2016	1	1	18/03/2016	1	Seminar on 'Rural Development for Inclusive Growth in Punjab'	Social development	68
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
College Handbook	20/07/2015	The purpose of college handbook is to give the

stakeholders like students, parents/guardians, alumni etc. an understanding of general rules and guidelines. This document is reviewed annually since policy and procedures adoption is an ongoing process.

#### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Yoga Camp	05/06/2015	08/06/2015	36
Yoga Camp	10/09/2015	17/10/2015	46
Seminar on Traffic Rules	05/03/2016	05/03/2016	48
National Seminar on "Rural Development for Inclusive Growth in Punjab"	18/03/2016	18/03/2016	68
Seminar on "Importance of Indian Philosophy in Contemporary Era"	23/03/2016	23/03/2016	47
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#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

One of the major concerns of the college is to make campus green, eco friendly and imparting education for green future. For this, college has taken various steps to reduce overall energy consumption: • Students and Staff are prohibited to use any electronic item during their stay in the college. Students and teachers are strictly instructed to switch off the lights and fans when not in use. Teacher Incharges and Class Representatives see to it that these rules are duly followed. • Under the slogan, "Grow Green and Save Planet Earth" plantation drive was organised by Environment Association in campus during rainy season. • The college has well placed eco friendly mechanism for the requisite disposal of hostel, kitchen, college mess and lab wastage. • Flower show Chrysanthemum is organised in college campus in collaboration with Garden Lovers Association and Environment Protection Society, Gurdaspur. The day adds richness and colour in campus. On this occasion various competitions like flower show, rangoli, painting, fresh flower and dry flower arrangements are organised in which different colleges from nearby areas participate enthusiastically.

### 7.2 – Best Practices

#### 7.2.1 – Describe at least two institutional best practices

Best Practise I Title: "Instructional Skill Workshop" Objective of the Practice: The objectives of "Instructional Skill Workshop" are : • To recognize the importance of positive learning. • To practice a variety of instructional strategies and techniques in classrooms. • To increase participatory learning concepts. • To experience the diversity of contemporary classrooms • To connect and work closely with colleagues from range of disciplines to improve each

other's teaching through Objective Feedback. The Context: Instructional Skills Workshop (ISW) Programme is a comprehensive threetiered instructor development program that serves as the foundation for several professional development activities. The Instructional Skills Workshop is offered within a small group setting and is designed to enhance the teaching effectiveness of both new and experienced educators. Our GGSDS College Society has taken a first ever unique initiative offering opportunity to faculty members to participate in 'Instructional Skill Workshops' (ISW). This workshop is an internationally recognized FDP. Several Faculty members from our college have already taken the advantage by participating in these Workshops during recent months. The Practice: During the 56 day workshop, participants design and conduct three "minilessons" and receive verbal, written and video feedback from the other participants who have been learners in the minilessons. Using an intensive experiential learning approach, participants are provided with information on the theory and practice of teaching adult learners, the selection and writing of useful learning objectives with accompanying lesson plans, techniques for eliciting learner participation, and suggestions for evaluation of learning. The workshop encourages reflection and examination of one's teaching practices with feedback focused on the learning process rather than on the specific content of the lesson. Effective feedback skills, practiced in the workshop, are useful for educators in the classroom and also as they conduct their regular institutional business. The ISW engenders participatory learning and the building of community that can transfer back into the classroom and the institution. Participation in a workshop creates an opportunity for new faculty to learn about the unique culture and value system of the organization and can also be a renewing and revitalizing activity for more seasoned members. Added benefits are a sense of collegiality, team building, selfdiscovery, and learning new approaches to working with others. During the central days of the workshop, each instructor prepares and conducts three 10minute "minilessons." The instructor then receives written, oral, and video feedback from the other participants on the effectiveness of the lessons, and then sets new performance objectives. Participants are encouraged to engage actively as learners while the other participants teach, and to give and receive honest, helpful, nonjudgmental feedback. Participants are strongly supported in their efforts to experiment with different teaching techniques, and to teach from different learning domains, to different learning styles. Workshop Goals By the end of the workshop learners will be able to: • use instructional objectives to inform learners about what they are expected to learn and write a useful, practical lesson plane • evaluate what has been learned in relation to your instructional objectives use simple techniques during your lessons to test learningconduct a highly participatory classroom session • use the common instructional aids • use good questioning techniques during a classroom session • give objective feedback • feel more competent and confident as an instructor Evidence of success: Faculty from various departments have already attended these workshops to enhance their teachinglearning skills. In this workshop, each participant takes on the roles of both 'Instructor and Trainer'. During 'Tenminute Minilesson', every participant acted as Instructor and get positive feedback from learners about the effectiveness of the lesson at the end of the lecture. Faculty members are enthusiastically using 'BOPPPS' model and other models in their classrooms to improve and strengthen their classroom environment and make their lectures more innovative and participative. Best PractiseII Title: "Altruism Drive: Adoption of Three Villages" Objective: The objective "Altruism drive of the college is to inculcate the spirit of Volunteerism among the students through the community interaction. "Be the Change you want to see in the world", said Mahatma Gandhi, the preeminent leader of the Indian Independence Movement and the father of the Nation. And we are proud to say that Pt. Mohan Lal SD College for Women, Gsp is a private degree college promoting Public service. The Context: The college has three units of NSS

comprising 300 volunteers. Advising them to form a living contact with the community, students are suggested to do "Something positive so that the life of the villagers might be raised to a higher material and moral level. Ergo, three villages 'Babowal, Kothe and Zafarwal' have been adopted by Pt. Mohan Lal SD College for Women over the past ten years. The Practice: The units have been organizing activities related to social problems of these villages widely. Specific programmes relate to: A. Environment: i. Plantation Activities ii. Cleanliness Drives. iii. Plastic Elimination Campaign. B. Health and Hygiene: Workshop and Seminars by prestigious personage on various issues of society such as: i. Seminar on 'Personality Development'. ii. 'Each One Teach One' Programme about Infectious disease. iii. AIDS iv. Drug abuse v. Maintenance of Personal Hygiene C. Education: Instillation through programs such as i. Importance of Girls and women Education. ii. Awareness of Fundamental Rights and Duties. iii. Perspicacity of Government Policies. iv. Preponderance of Voting. D. Small scale Enterprise: Villagers are drilled to organize and operate a business venture through camps in which rustics/churls are learned: i. Various Recipes ii. To Make Products from waste materials. E. Camps: One Day camps and one week camps are organized time to time in the college campus. In relation to these camps, NSS Units usually render in respective villages to donate i. Woolen Clothes ii. Eatables iii. Stationery to needy children F. Cavalcade: NSS Units organize Periodic marches on various issues and events. i. Deter Copying ii. Beti Bachao Beti Padhao iii. Swachta Abhiyaan Evidence of Success: Our student volunteers are highly active to organize various activities to aware villagers about several social and economical issues. They are able to: • Understand the community in which they work. • Understand themselves in relation to their community. • Identify the needs and problems of the community and involve them in Problem Solving. • Develop a sense of social and civic responsibility • Gain skills in mobilizing community participation. • Practice national integration and social harmony.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://ptmlsdac.ac.in/campus/best-practices/>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Our vision is to empower women through Education. The college has a concrete, multilayered strategy to turn this vision into reality. To enhance the employability of young women and to make them entrepreneur in life, the institution runs a number of career oriented and vocational courses along with regular ones. The career guidance placement cell organizes various career counseling and guidance seminars and workshops. With the rare amalgamation of ancient vedic culture, Indian traditions and Modern technology, the institution aims at creating the best human resources reservoir to produce world class professionals and citizens. The workshops for imparting of various skills and experiences are organized in the college. The workshop on Tally, Adobe Photoshop, Network Programming, Fashion Designing, Home Science are to name a few. Enactus Club also works for exploring business opportunities for the students to enhance their employability skills. The institution stresses on outreach programmes and inculcates in its students an awareness of the value of a holistic education and empathy for the less privileged sections of society. An active NSS committee organizes outreach programmes for the student community also. Rotaract Club is worth mentioning here which impress the spirit of leadership and team work among the students in organizing "Neki ki Deewar", an initiative to provide necessary household items eatables to needy people.

Provide the weblink of the institution

<http://ptmlsdac.ac.in/campus/vision-and-mission/>

### **8.Future Plans of Actions for Next Academic Year**

1. To purchase new equipments for science laboratories. 2. To improve the present infrastructure and add new one to meet the requirements of the college. 3. Computer department is planning to organize workshop on Skills Development. 4. To initiate new courses in the college as per the needs and requirements of students, preferably with an inter disciplinary approach. 5. To execute various faculty development programs for the betterment of faculty members. 6. To purchase new books and subscribe for journals and magazines for the purpose of library upgradation.